

S E C R E T

DETACHMENT H

12 February 1970

STANDARD OPERATING PROCEDURE

H-10-18 This Supersedes H-10-18 dated 21 October 1966

FIRE PLAN DURING DUTY HOURS

- I. PURPOSE: To establish a plan of action to be followed by all personnel when a fire occurs in and around the hangar during duty hours.
- II. SCOPE: Provisions of this SOP apply to all personnel.
- III. RESPONSIBILITIES: The Fire Marshall is responsible for insuring adherence to the provisions of this SOP.
- IV. PROCEDURES:
- A. Generally, the duties to be performed fall into five broad categories, and will be performed in the following order:
- (1) Alerting personnel of a fire.
 - (2) Evacuating aircraft from hangar to the run-up pads.
 - (3) Obtaining help from Base Fire Department.
 - (4) Fighting the fire.
 - (5) Saving equipment.
- B. The individual discovering a fire will make an announcement over the P.A. system alerting all personnel that there is a fire and giving the location of the fire.
- (1) EXAMPLE: "Attention all personnel, attention all personnel, fire, fire, fire. Fire on the hangar floor."
 - (2) This announcement should be repeated as necessary.
- C. In addition to making the above announcement, the individual discovering a fire will telephone the Base Fire Department by calling 077; additionally, he will inform [REDACTED] that there is a fire.
- D. As soon as the fire alert has been received, crew chiefs will immediately begin to evacuate their respective aircraft to the run-up pads.

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- E. Personnel nearest the fire will use CO2 fire extinguishers to fight fuel and/or electrical fires (class B and C). Fire hoses will be used on paper, cloth or wood fires (class A).
- F. Personnel will lock classified material in their safes, close their office or shop doors, (leave the doors unlocked) AND EVACUATE THE HANGAR.
- G. In the above procedures, personal safety will be paramount.
- H. Discipline will be maintained by all personnel and orders issued by the senior official on duty at the time of the fire will be obeyed; however, after the Base Fire Department arrives on the scene, all personnel will obey the orders of the Fire Chief.
- I. Supervisors will be aware of where and what their personnel are doing at all times during the fire.

V. SPECIFIC PROCEDURES:

- A. If a fire occurs on the hangar floor, the following action will be taken:
 - (1) The fire will be reported in accordance with paragraphs IV. B and C above.
 - (2) The senior maintenance person will take charge of all activity on the hangar floor.
 - (3) Crew chiefs will evacuate their aircraft.
 - (4) Personnel will fight the fire.
 - (5) Doors leading to offices, shops and the hallway will be closed, but not locked.
 - (6) At least two persons each from Supply and Special Equipment will standby the water fire hoses near their respective areas, and will be ready to use the hoses as directed.
 - (7) Personnel, other than maintenance personnel, will leave the hangar floor and return to their offices and shops to secure their classified material and evacuate the hangar.
- B. If a fire occurs in offices or shops, the following action will be taken:
 - (1) The fire will be reported in accordance with paragraph IV. B and C above.
 - (2) Procedures outlined above in Paragraph A of Section V will be followed by personnel situated on the hangar floor.
 - (3) Personnel will fight the fire.

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- (4) Personnel will secure classified material and evacuate the hangar.
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Detachment Commander

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